

**MINUTES**  
**MCKNIGHT BRAIN RESEARCH FOUNDATION**  
**BOARD OF TRUSTEES MEETING**  
**April 23, 2014**

The Trustee's meeting of the McKnight Brain Research Foundation (MBRF) was called to order at 12:50 p.m. on April 23, in Gainesville, Florida, in the Board Room of the Hilton University of Florida Conference Center, Gainesville, FL.

The following members were present:

Dr. J. Lee Dockery, Trustee  
Dr. Michael Dockery, Trustee  
Dr. Nina Ellenbogen Raim, Trustee  
Dr. Gene G. Ryerson, Trustee  
Ms. Melanie Cianciotto, Corporate Trustee  
SunTrust Bank Institutional Investment Solutions

Others attending:

Mr. Henry H. Raattama, Jr., Legal Counsel  
Mr. Michael Hill, Managing Director, SunTrust Institutional Investment Solutions

**1. Investment Review**

Mr. Hill presented the investment review and commented on key economic and investment factors for the fourth quarter (Attachment 1).

**A. Market Environment**

- With strong headwinds, the S&P 500 Index advanced to a new all-time high in February and finished the quarter with a 1.8% gain. U.S. mid cap and small cap equities continued their advances returning 3.53% and 1.12% respectively, and outpaced International developed and emerging markets for the quarter and trailing year.
- Interest rates declined during the quarter and the yield curve flattened as long-term rates declined more than intermediate or short-term rates. The yield on the 10-year U.S. Treasury fell from 3.04% to 2.72% during the quarter. The Barclays Aggregate Bond Index returned 1.84%. High yield and corporate bonds continued to outperform.
- Alternative strategy returns were mixed during the quarter and generally underperformed a 50/50 stock/bond combination. The Hedge Fund Research Inc., Fund of Funds Index (HFRI FOF) was ahead at 0.24%. Hedged Equity strategies performed better with the HFRI Hedged Equity finishing the quarter up 1.35%

**Action Item 1: The trustees received the investment review for information (Attachment 1).**

## **2. Approval of Minutes**

The minutes of the February 12, 2014 meeting of the McKnight Brain Research Foundation were reviewed. The minutes were approved as presented (Attachment 2).

**Action Item 2: The trustees approved the minutes of the February 12, 2014 meeting as presented (Attachment 2).**

## **3. Minimum Distribution Calculation**

The trustees reviewed the projected minimum distribution calculation for information (Attachment 3).

**Action Item 3: The trustees reviewed the projected minimum distribution calculation for information (Attachment 3).**

## **4. Travel Award Program Update**

The trustees discussed at length the proposal submitted by Dr. Wright on behalf of the MBRF MRI Working Group to establish a McKnight Inter-Institutional Neuroimaging Core to standardize neuroimaging acquisition and analyses across Institutes and implement a McKnight Brain Aging Registry database of the oldest old (Attachment 4). The proposal contemplates a budget of \$466,612.46 in year one and \$465,147.15 in year two with budget allocations to personnel, supplies and patient care costs

The discussion concluded with the decision by the trustees to discuss the proposal to establish an Inter-Institutional Neuroimaging Core with the members of the Leadership Council at the April 25<sup>th</sup> Leadership Council meeting. With discussion, it is hoped the obstacles to consideration of the proposal can be sufficiently resolved and the proposal can be reconsidered at the August meeting of the trustees.

**Action Item 4: The trustees will discuss the proposal to establish an Inter-Institutional Neuroimaging Core with the members of the Leadership Council at the April 25<sup>th</sup> Leadership Council meeting and reconsider the proposal at the August meeting of the trustees.**

## **5. Electronic Records**

Ms. Cianciotto informed the trustees that Foundation Center is in the process of upgrading the MBRF secure website. Once upgraded, Ms. Cianciotto will have the ability to load content to the website. The upgrade will also allow Ms. Cianciotto to bookmark the meeting package.

## **6. Compensation Review**

Ms. Cianciotto presented updated compensation information compiled from information obtained from the Association of Small Foundations (Attachment 5). The trustees discussed their current compensation. The nature of the work continues to emphasize the research grant support relative to the programs funded to date in fulfilling the mission of the MBRF. The scientific research being funded by the MBRF is producing more research outcomes, which the trustees must review and monitor without any reduction in the time devoted to management of the investments. The review of currently funded research projects, requests for new grant support, on site visits by the trustees and review of scientific reports for each of the MBRF funded programs are very important functions of the trustees and require continual monitoring. In order to fulfill the purpose and the mission of the MBRF, the trustees must continuously educate themselves as to the current status and future direction of the research initiatives in learning and memory loss in the aging. The trustees continue to expand and develop research partnerships to encourage increased interest and support of research in learning and memory in the aging.

The trustees discussed the number of hours each spends on Foundation business and confirmed that each spend, on average, a minimum of 4 to 8 hours per week on Foundation matters. The trustees agreed that the \$200 per hour benchmark for trustee compensation initially agreed to in 2000 is, low by today's standards. However, the current hourly rate of \$200 is definitely within the range of the hourly charge that the MBRF would incur if it retained persons, either as staff or independent contractors, with the necessary scientific knowledge and experience to provide the services to the MBRF provided by the trustees. Based on the amount of time devoted to the MBRF business and comparable charges for that type of scientific work and other duties and responsibilities, the trustees approved annual compensation of \$40,000 per trustee is reasonable and appropriate.

The trustees also approved the continued reimbursement of any out of pocket documented expenses, and travel costs, associated with MBRF business.

**Action Item 5: The trustees received the updated Annual Compensation Survey for information and unanimously approved the current level of compensation at \$40,000 annually and the continued reimbursement of any out of pocket documented expenses incurred with MBRF business (Attachment 5).**

## **7. University of Florida Reports**

### **A. Evelyn F. and William L. McKnight Brain Institute (MBI)**

Tetsuo Ashizawa, MD, Director of the MBI and the Melvin Greer Professor and Chairman of the Department of Neurology met with the trustees to provide the trustees with an update on research activities and recruitment and to supplement his written annual report.

### **B. Evelyn F. McKnight Chair, Learning and Memory in Aging**

Thomas Foster, PhD, Evelyn F. McKnight Chair and Professor, Department of Neuroscience, McKnight Brain Institute met with the trustees to provide an update on his research initiatives and to supplement his written annual report.

**C. Cognitive Aging and Memory Clinical Translational Program (CAM-CTRP)**

Marco Pahor, MD, Professor and Chair, Department of Aging and Geriatric Research, Director, Institute on Aging and Scientific Coordinator, CAM-CTRP met with the trustees to provide an update on the development of CAM-CTRP and the recruitment activities for a physician scholar to advance the clinical translational emphasis of the CAM-CTRP.

Dr. Ron Cohen, Director of Cognitive Aging and Memory Clinical Translational Research Program (CAM-CTRP) met with trustees to provide an update on recruiting activities and to supplement his written annual report. Dr. Cohen reported a recently submitted grant to the NIH has received a perfect score and is expected to be approved for funding.

**8. Upcoming Dates & Events**

**A. August 2014 Board of Trustees Meeting**

The trustees have agreed to hold the August 2014 meeting of the MBRF in Washington, DC. The trustees will arrive the morning of August 13, 2014 and meet from 12:00 noon – 5:00 p.m. Dr. Wah will host the trustees for a reception and dinner on the evening of August 13<sup>th</sup>. The trustees will attend the Scientific Investigator’s Meeting August 14<sup>th</sup> from 8:00 a.m. – 5:00 p.m. and again on August 15<sup>th</sup> from 8:00 a.m. to the early afternoon.

**B. October 2014 Board of Trustees Meeting**

The trustees have agreed to hold the October 2014 meeting of the MBRF in Miami. The trustees will arrive the evening of October 13, 2014. The trustees will meet October 14, 2014 from 8:00 a.m. to 5:00 p.m. and have dinner at the Coral Reef Yacht Club. The trustees will visit the University of Miami on October 15, 2014 for a scientific program surrounding the installation ceremonies for the occupant of the endowed chair, pending approval of the Gift Agreement.

**C. Society for Neuroscience 2014 McKnight Poster Session**

The poster/reception is an MBRF sponsored and hosted event for graduate students and faculty who will be attending the annual meeting of the SFN from each of the four institutions to which the MBRF provides funding. The reception will feature scientific poster displays from each of the four McKnight Brain Institutes. The trustees are invited to attend the event, which will be held on Sunday, November 16, 2014 at a SfN assigned hotel in Washington, DC.

**9. University of Arizona Gift Agreement Update**

Mr. Raattama provided the trustees with the latest draft of the University of Arizona gift agreement (Attachment 6). The trustees approved the draft as presented. Mr. Raattama will

forward a clean copy of the gift agreement to the University of Arizona for their review, approval and execution.

**Action Item 6: The trustees approved the draft of the University of Arizona gift agreement as presented (Attachment 6).**

**Action Item 7: Mr. Raattama will forward a clean copy of the gift agreement to the University of Arizona for their review, approval and execution.**

#### **10. University of Miami Gift Agreement Update**

Dr. Lee Dockery provided the trustees with an update on the University of Miami gift agreement (Attachment 7). The draft agreement is currently in the process of being reviewed by the University of Miami.

There being no further business, the meeting adjourned at 4:45 p.m.

#### **Summary of Action Items:**

**Action Item 1: The trustees received the investment review for information (Attachment 1).**

**Action Item 2: The trustees approved the minutes of the February 12, 2014 meeting as presented (Attachment 2).**

**Action Item 3: The trustees reviewed the projected minimum distribution calculation for information (Attachment 3).**

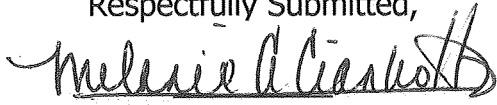
**Action Item 4: The trustees will discuss the proposal to establish an Inter-Institutional Neuroimaging Core with the members of the Leadership Council at the April 25<sup>th</sup> Leadership Council meeting and reconsider the proposal at the August meeting of the trustees.**

**Action Item 5: The trustees received the updated Annual Compensation Survey for information and unanimously approved the current level of compensation at \$40,000 annually and the continued reimbursement of any out of pocket documented expenses incurred with MBRF business (Attachment 5).**

**Action Item 6: The trustees approved the draft of the University of Arizona gift agreement as presented (Attachment 6).**

**Action Item 7: Mr. Raattama will forward a clean copy of the gift agreement to the University of Arizona for their review, approval and execution.**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Melanie A. Cianciotto".

Melanie A. Cianciotto  
SunTrust Bank, Corporate Trustee