



McKNIGHT BRAIN RESEARCH FOUNDATION

Preserving memory, enhancing life

December 20, 2021

*Established by
Evelyn F. McKnight
to Alleviate Memory Loss
in the Aging*

John E. Brady, MD
The Village Doctor
10234 Warwick Blvd.
Newport News, VA 23601

Dear Dr. Brady,

The trustees are pleased you have accepted their invitation to serve as a trustee of the McKnight Brain Research Foundation (MBRF). The trustees appreciate your willingness to be considered for a trustee position and believe your service will enhance the work of the Foundation in support of research in age-related cognitive decline and memory loss.

Your appointment as a trustee is effective January 1, 2022, and is for a period of three years. Terms may be renewed, pending approval of the Board of Trustees, for a maximum of nine years.

Under separate cover, Melanie Cianciotto, corporate trustee, will send you the following documents:

- Duties and Responsibilities of a Trustee and the Code of Ethics, along with a commitment form which requires your signature.
- Conflict of Interest policy along with the Conflict of Interest Statement which requires your signature.
- The next Trustees' Meeting will be **Wednesday, February 9, 2022**. It is currently undecided whether the meeting will be in person or via WebEx. Material for the meeting will be shared with you about a week before.

The compensation for service as a trustee is \$40,000 annually, (\$10,000 payable each quarter) plus reimbursement of out of pocket expenses connected with fulfilling your duties as a trustee. Please confirm with Ms. Cianciotto how you would like to receive your compensation. Ms. Porter will contact you to schedule a phone meeting to share information with you about the MBRF as you begin your tenure.

The trustees are very excited and enthusiastic about your joining as a trustee. We look forward to having you participate in the meeting of the trustees on February 9, as well as looking forward to an enjoyable and enduring relationship.

With warmest regards,

Michael L. Dockery, MD
MBRF Chair

cc: MBRF Trustees
Henry H. Raattama, Esquire

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CORPORATE TRUSTEE

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