

MCKNIGHT BRAIN RESEARCH FOUNDATION (MBRF)
Meeting of the Finance Committee of the Board of Trustees
Thursday, July 17, 2025
7:30 – 8:30 PM EDT
via TEAMS

Members: Dr. Allison Brashear, Chair; Ms. Melanie Cianciotto, Corporate Trustee; Dr. Michael L. Dockery, MBRF Chair; Dr. Sue Pekarske, Dr. Alice Luo Clayton, Chief Executive Officer; Ex-Officio Committee Member

AGENDA

7:30 pm EDT	1.	Call to Order/Welcome/Roll Call	Dr. Brashear
ACTION	2.	Review of Minutes from January 21, 2025	Dr. Brashear
	3.	For Information -- Updated Finance Committee Activity Timeline	Dr. Brashear
ACTION	4.	Travel Award Budget Discussion	Dr. Brashear
ACTION	5.	2026 Inter-Institutional Budget	Dr. Brashear
ACTION	6.	Membership Budget - Health Research Alliance Membership	Dr. Clayton
	7.	Status of UA Match	Ms. Cianciotto
	8.	Next Steps/New/Old or Other Business	Dr. Brashear
8:30 pm EDT ACTION	9.	Adjourn	Dr. Brashear

MINUTES
MCKNIGHT BRAIN RESEARCH FOUNDATION
Finance Committee
Via TEAMS
January 21, 2025

The Finance Committee of the Board of Trustees TEAMS conference call was called to order at 7:05 p.m. EST on January 21, 2025, (See Agenda – Attachment 1)

The following members were present:

Dr. Allison Brashear, Chairman
Dr. Michael Dockery, MBRF Chair
Dr. Sue Pekarske, Trustee
Ms. Melanie Cianciotto, Corporate Trustee,
Truist Foundations and Endowments Specialty Practice

Others attending:

Ms. Amy Porter, Interim Executive Director
Dr. J. Lee Dockery, Chair Emeritus

1. Approval of Minutes

The minutes of the May 6, 2024, conference call (Attachment 2) were reviewed and approved as amended.

The changes were:

Item 5 – sentence 5, change “de nove” to “de novo”

Action Item 6 – change “de nove” to “de novo”

Action Item 1: The minutes of the May 6, 2024, Finance Committee conference call were approved as amended (Attachment 2).

2. Review of the Updated Finance Committee Activity Timeline

The committee reviewed the updated Finance Committee Activity Timeline (Attachment 3) for information.

Action Item 2: The Finance Committee members received the updated Finance Committee Activity Timeline (Attachment 3) for information.

3. Annual Endowment Reports

- a. University of Arizona Foundation Annual Endowment Report**
The Finance Committee received the University of Arizona Foundation Annual Endowment Report (Attachment 4) for information.
- b. University of Miami Growth Pool Annual Report**
The Finance Committee received the University of Miami Growth Pool Annual Report (Attachment 5) for information.

Action Item 3: The Finance Committee received the University of Arizona Foundation Annual Endowment Report (Attachment 4) for information.

Action Item 4: The Finance Committee received the University of Miami Growth Pool Annual Report (Attachment 5) for information.

4. Review Financial Information in the MBI Annual Reports

The committee reviewed the financial information provided in the MBI Annual Reports (Attachment 6)

- a. University of Arizona**
The committee had the following questions/comments regarding the financial information:

Confirm spending policy and university endowment fee.
Confirm the match has been completed and if not, confirm the current unmet balance.

- b. University of Alabama at Birmingham**
The committee had the following questions/comments regarding the financial information:

Confirm spending policy and university endowment fee.
Confirm the projected spendable earnings of the Protective Life Endowed Chair in Healthy Aging.

c. University of Florida

The committee had the following questions/comments regarding the financial information:

Confirm spending policy and university endowment fee.

d. University of Miami

The committee had the following questions/comments regarding the financial information:

Confirm spending policy and university endowment fee.

The committee asked Ms. Cianciotto to create a spreadsheet showing the following information for each of the MBIs:

Initial Gift Amount
Additional Gift Amount (if applicable)
Match Amount
Spending Policy %
University Endowment Fee
Current Market Value

5. Next Steps/New/Old Business

a. SfN 2025 MBRF Poster Session

The Finance Committee reviewed the proposal for the SfN 2025 MBRF Poster Reception (Attachment 7). Ms. Cianciotto shared the feedback and final costs from the 2024 MBRF SfN Poster Session which was \$27,400 versus the actual cost of \$25,284.27. The Finance Committee recommends funding the proposal at the Tier 2 Level of \$28,050.

Action Item 5: The Finance Committee recommends funding the SfN 2025 MBRF Poster Reception proposal at the Tier 2 Level of \$28,050.

b. 2025 Grantmakers in Aging Membership

The Finance Committee reviewed the 2025 Grantmakers in Aging Membership renewal (Attachment 8). The committee recommends holding off on renewing the membership until the MBRF CEO is in place.

c. 2025 Evelyn F. McKnight Clinical Translational Research Scholars Dinner

The Finance Committee reviewed the 2025 Evelyn F. McKnight Clinical Translational Research Scholars Dinner proposal (Attachment 9). Before making a recommendation, the committee asked Ms. Porter to determine if there will be MBRF representation at the dinner and if there is any flexibility with the date of the dinner.

Ms. Cianciotto shared with the committee that the cost of dinner has previously been paid from the Travel Award Program budget. The current balance of the Travel Award Program budget is \$10,017.07. The committee would like to discuss the possibility of establishing another Travel Award Program in the future.

There being no further business, the meeting was adjourned at 8:00 p.m. EST.

Summary of Action Items:

Respectfully Submitted,

Melanie A. Cianciotto
Truist Bank, Corporate Trustee

Finance Committee Activity Timeline
For the One-Year Period July 1, 2025, to June 30, 2026
Updated June 30, 2025

Duty (from Committee Charter)	Activity/Action	Outcome	Date	Comments
<i>"...shall coordinate the Board of Trustee's Financial Oversight Responsibilities (through monitoring of) ...financial management, assets, and risks ..."</i>	Review Investments and Investment Policy	Asset Allocation Review (Mike Hill)	August 18, 2025	upon recommendation by Truist or request of the MBRF
		Efficient Frontier Analysis (Dylan Kase)	August 18, 2025	
		Monte Carlo Simulation		
		Investment Performance Review	August 18, 2025	
		Investment Performance & Asset Allocation Review (Mike Hill)	October 20, 2025	
		Investment Performance & Asset Allocation Review (Mike Hill)	February 23, 2026	
		Investment Performance & Asset Allocation Review (Mike Hill)	April 8, 2026	

Duty (from Committee Charter)	Activity/Action	Outcome	Date	Comments
<i>Financial Oversight... "...Ensure Compliance with Federal, State and other Financial Reporting Requirements..."</i>	Assess and Maintain IRS Required Distribution Amount	Minimum Distribution Calculation Report	August 18, 2025 October 20, 2025 February 23, 2026 April 8, 2026	
	Compensation Review	Examples Presented for Comparison	April 8, 2026	
	Tax Filing	Legal Counsel for the MBRF reviews the completed tax form before filing		7/1/2024 – 6/30/2025
	Insurance	MBRF carries D & O Insurance	Renewed annually	Premium paid by Corporate Trustee
<i>Financial Oversight " planning, monitoring and evaluation of ...funding for the McKnight Brain Institutes... and the MBRF Operations"</i>	Monitor Current and Outstanding Gifts and Grants	Gifts and Grants Report	August 18, 2025 October 20, 2025 February 23, 2026 April 8, 2026	
		Travel Award Program Report	August 18, 2025 October 20, 2025 February 23, 2026 April 8, 2026	
	Review MBRF Operating Expenses	Year to Date Operating Expenses Report	August 18, 2025 October 20, 2025 February 23, 2026 April 8, 2026	
		Review & Approve Annual Operating Budget	April 8, 2026	

Duty (from Committee Charter)	Activity/Action	Outcome	Date	Comments
<i>Financial Review...of reports and requests submitted to the MBRF by the MBIs and Other Partners</i>	Review Financial Reports Submitted with the MBI's Annual Reports		February 2026	
	Review Financial Information included in Interim and Final Reports for Research Grants		Per terms of the award letter	
	Review Budgets Submitted with Requests for Funding		As submitted	
<i>"...ensure adequacy of MBRF internal controls and compliance with conflict of interest policy..."</i>	Review Signing Authority	MBRF policy is minimum of 2 individuals with signing authority	May 14, 2025	<i>Updated to remove Interim Executive Director and add CEO</i>
	Conflict of Interest	Conflict of Interest Policy signed by all new and re-elected Trustees and by all Advisory Members of MBRF Committees	ONGOING	

Discussion of MBRF Travel Award Program

Purpose

To provide context on the discussion of whether and how MBRF would like to continue its Travel Award Program.

Background

A Travel Award Program was approved by the MBRF Trustees on October 22, 2008. The Trustees established a travel award fund of \$100,000 to support travel of research scientists to other McKnight Brain Institutes (MBIs) for educational purposes or to convene focus groups between MBIs to develop collaborative research programs. To date, \$90,502.41 has been spent. In addition to the uses outlined above, the fund has been used to cover the cost of the attendance of Innovator Award Winners at the Inter-Institutional Meeting and to host a scholar's dinner at the annual AAN Conference (see [Appendix](#))

Assessment and Recommendation

The drawdown of funds has been extremely slow, despite broad agreement that its intent for MBRF community-building and collaboration remains a high priority. Our overall assessment is that we should continue to have an intentional set-aside to flexibly support community-building and collaboration opportunities. However, discussion is needed on how the program and budget should be structured.

1. **Renew the budget** at \$50k with the expectation that it will be expended within two years. Use that period to explore various community-building activities. The program effectiveness will be re-evaluated at the start of FY 27, and future commitment structures will be decided upon.
2. **Develop a revised program** that supports inter-MBI collaboration and aligns with future MBRF Program Development. The CEO will work with the Trustees, MBRF staff, and MBI Leadership Council to develop potential implementation options for an initial presentation at the October 2025 Finance and Board of Trustees meetings.
3. **Raise awareness** of Travel funds within the MBRF by developing intentional efforts. Potential outreach strategies will be specified in the revised program proposal.

Appendix

<u>Travel Award Program</u>			
Date	Name	School	Amount
Beginning Balance			\$100,000.00
5/6/2009	Marsha Penner	University of Alabama	\$1,305.43
11/4/2010	Clinton Wright	University of Miami	\$1,005.26
11/20/2010	Gene Alexander	University of Arizona	\$354.39
7/26/2011	Gene Alexander	University of Arizona	\$1,006.74
8/3/2011 - 8/4/2011	Cognitive Test Battery Working Group - Retreat #1	University of Alabama, University of Arizona, University of Florida, University of Miami	\$7,505.06
12/1/2011 - 12/2/2011	Cognitive Test Battery Working Group - Retreat #2	University of Alabama, University of Arizona, University of Florida, University of Miami	\$10,971.11
4/10/2012 - 4/11/2012	Cognitive Test Battery Working Group - Meeting #3	University of Alabama, University of Arizona, University of Florida, University of Miami	\$4,280.42
8/1/2012 - 8/3/2012	MRI Standardization Working Group Meeting	University of Alabama, University of Arizona, University of Florida, University of Miami	\$10,540.91
8/8/2012 - 8/9/2012	Cognitive Test Battery Working Group - Meeting #4	University of Alabama, University of Arizona, University of Florida, University of Miami	\$4,273.80
8/13/2012 - 8/14/2012	Epigenetics Planning Meeting	University of Alabama, University of Arizona, University of Florida, University of Miami	\$7,122.85
1/8/2013 - 1/9/2013	Epigenetics Planning Meeting	University of Alabama, University of Arizona, University of Florida, University of Miami	\$10,684.25
	MRI Standardization - Scanning Project	University of Alabama, University of Arizona, University of Florida, University of Miami	\$1,735.38
4/8/2013 - 4/10/2013	MRI Standardization Working Group Meeting #2	University of Alabama, University of Arizona, University of Florida, University of Miami	\$7,851.43
12/6/2013	MRI Standardization	University of Florida & University of Miami	\$1,094.90
8/2016	Brain and Cognitive Health Working Group	University of Alabama, University of Arizona, University of Florida, University of Miami	\$10,454.20
3/21/2023	Legal Seafood - AAN Scholars Dinner	Dinner deposit for McKnight Clinical Translational Research Scholars Dinner	\$3,878.40
5/10/2023	Tara Tracy IIM Reimbursement	airfare, taxi, meals	\$877.42
3/8/2024	Hotel Teatro	Dinner deposit for 2024 McKnight Clinical Translational Research Scholars Dinner	\$360.00
4/11/2024	Hotel Teatro	2024 McKnight Clinical Translational Research Scholars Dinner	\$2,810.20
6/20/2024	Denise Cai IIM Reimbursement	airfare and taxi	\$1,870.78
5/23/2025	Sanaz Sedaghat IIM Reimbursement	airfare	\$519.48
Remaining Balance			\$9,497.59



PSYCHOLOGY

Evelyn F. McKnight
Brain Institute

memo

To: Melanie Cianciotto
From: Peggy Noltz
Date: July 3, 2026
Re: Budget for 17th Inter-Institutional Meeting
April 8-10, 2026
Melanie,

Attached is the preliminary budget for the 17th Inter-Institutional Meeting held in Tucson next year.

I contacted 10 potential venues. I visited and received bids from 3 hotels that were available on our dates and could accommodate our size. The venue that we would like to use is the Westward Look Wyndham Grand Resort and Spa as this hotel has the space to accommodate us as well as it is affordable (at \$174/night). They have also excluded the resort fee for our event, which significantly reduced the nightly cost.

There are still some things that remain to be finalized, the details of these are below.

Pre-Meeting – Carol is still evaluating the Pre-Meeting situation. She has asked the previous co-chairs of the five premeeting topics that were discussed at the Gainesville and Miami meetings whether they will want to meet in Tucson with a concrete plan on what they would propose accomplishing in a pre-meeting and what their intended report-out product will be to the Trustees at the end of the meeting. She sent this inquiry on June 30. She is collecting responses, and the Leadership Council will discuss the proposed pre-meeting at their July 24 meeting. While the budget is modeled after the size of the pre-meeting sessions held in Miami (40 people), it is most likely that there will be fewer attendees. We will not know the exact number until the end of July.

Lodging – For the main meeting I allowed for 20 people from each traveling institution, 10 board personnel and 6 from the Arizona. In addition to the Arizona's Director, Associate Director and myself lodging, included in the number is Matt Huentelman, who is an integral part of the research, who lives and offices in Phoenix, so I added three rooms for him and two members of his research team.

Wednesday Board Meeting – I did some research on flights to Tucson. If the Board is planning a meeting for Wednesday starting at noon as they have done in years past, the majority of the Board will need to travel to Tucson on Tuesday in order to make that happen. In the budget I have included hotel rooms for the Board for Tuesday night as well.

Keynote Speaker – At this point we have not secured a keynote speaker. Carol and Lee Ryan are working on this, so we have not included any additional costs in the budget.

Friday Conference on Campus – At past meetings we have met in the ENR2 building, but it is not available on April 10, as classes are still in session. I did add money to the budget to include a meeting space in an auditorium and technological costs, but what the final expense will be is still not clear.

Wild Apricot – I am going to meet with the Gainesville web team to confirm that this is the best option for management of the event. There was still a lot of communication back and forth with the institutes sending information to the organizers of the Miami meeting and the cost seems like a great deal of money to just be able to see everyone's bio and photo. If we use this

platform, I will make sure that we take advantage of the features that allow registration and hotel bookings to be made. I built the websites for the last Tucson meeting as well as the Birmingham meeting without Wild Apricot at very little cost. Thus, we may be able to do much of this in-house to ensure that we streamline the meeting event planning at the lowest cost possible. For now, I did include the annual cost for Wild Apricot in the budget.

Please let me know if you have any questions or need clarification.

McKnight Inter-Institutional Meeting 2022
Westward Look Wyndham Grand Resort and Spa
Wednesday, April 8 - Friday, April 10, 2026

	<u>Per Person</u>	<u>Total</u>	<u>Estimated Number</u>
Lodging			
Tue, April 7	\$199.50	\$5,985.00	30
Wed, Apr 8	\$199.50	\$13,167.00	66
Thu, Apr 9	\$199.50	\$13,167.00	66
Lodging Subtotal		\$32,319.00	
Wed, April 8			
Pre-Meeting Lunch	\$73.36	\$2,200.80	30
Welcome Reception - Dinner and Hosted Bar	\$120.00	\$12,000.00	100
4/8/16 Meeting Subtotal	\$193.36	\$14,200.80	
Thu, Apr 9			
Breakfast	\$60.26	\$5,423.40	90
Morning Break	\$31.00	\$3,100.00	100
Lunch	\$73.36	\$7,336.00	100
Afternoon Break	\$31.00	\$3,100.00	100
Dinner and Rental Tohono Chul Gardens	\$120.00	\$12,000.00	100
Transportion - RT via rented coach (bus) to Tohono Chul	\$2,250.00	\$2,250.00	90
4/9/16 Meeting Subtotal	\$315.62	\$33,209.40	
Fri, Apr 10			
Breakfast	\$60.26	\$5,122.10	85
Board Meeting with Breakfast (separate hotel mtg space)	\$60.26	\$1,205.20	20
Transportation to campus via rented coach (bus)	\$25.00	\$3,000.00	100
Auditorium Rental - UA Campus	\$60.00	\$5,400.00	90
Morning Break	\$25.00	\$2,500.00	100
Box Lunch	\$30.00	\$2,250.00	75
4/10/16 Meeting Subtotal	\$260.52	\$19,477.30	
Other Expenses			
Wild Apricot		\$1,000.00	
Technology Services (Projector,Screen, Tech Support)		\$3,500.00	
Printing		\$750.00	
Other Expenses Subtotal		\$5,250.00	
Transportation			Estimated Attendance
Birmingham Air	\$450.00	\$9,000.00	20
Gainesville Air	\$675.00	\$13,500.00	20
Miami Air	\$450.00	\$9,000.00	20
Attendee Incidentals	\$100.00	\$6,500.00	65
Transportation Subtotal		\$38,000.00	
Meeting Subtotal		\$142,456.50	

McKnight Brain Research Foundation
Inter-Institutional Meeting Costs by Year

Year	Location	Cost	Alabama Attendees	Arizona Attendees	Florida Attendees	Miami Attendees
2008	Arizona	\$75,093.46	16		12	8
2009	Birmingham	\$54,137.74		23	14	6
2010	Gainesville	\$73,173.51	13	20		22
2011	Miami	\$77,074.06	15	26	17	
2012	Arizona	\$93,103.24	14		19	19
2013	Birmingham	\$93,888.55		22	18	19
2014	Gainesville	\$97,300.29	14	26		16
2015	Miami	\$96,263.80	15	33	26	
2016	Arizona	\$108,675.93	16		21	24
2018	Birmingham	\$77,504.82		24	20	20
2019	Gainesville	\$96,675.73	18	27		24
2022	Tucson	\$129,486.92	18		20	20
2023	Birmingham	\$102,978.60		17	22	20
2024	Gainesville	\$133,993.68	22	19		21
2025	Miami	\$129,851.20	19	17	16	

Proposal for organizational membership with Health Research Alliance

Purpose

To provide context for the committee discussion of MBRF organizational membership with the [Health Research Alliance \(HRA\)](#)

Background and Rationale

Started in 1998, HRA is a collaborative membership organization of over 100 biomedical nonprofit research funders. Membership provides a wealth of resources and activities related to the unique organizational and programmatic interests of biomedical research funders. Core activities center around best practices for key operational topics, such as grants administration, program evaluation, open science and research workforce. Example HRA member resources include grant- and open-science databases that link publications and other research outputs to grant funding. Example HRA member activities include a twice-yearly members meeting, affinity groups on shared operational topics, and programmatic workshops led by expert facilitators. Membership benefits are extended to any employee or representative of a member organization. Based on MBRF's last fiscal year giving, HRA annual membership dues would be \$2500.

MBRF is currently a member of Exponent Philanthropy, where we obtain our D&O insurance, and Grantmakers in Aging (GIA). GIA is a member organization that primarily focuses on aging through the advocacy and services lens. While these are important topics, they are less relevant to MBRF's core focus on grant funding of scientific research. This is consistent with MBRF staff's perception that our GIA membership has only modestly benefited our work. Based on MBRF's last fiscal year giving, renewal of our GIA membership dues would be \$5500.

Recommendation

Enroll MBRF as a HRA member at \$2500 for FY 25-26 instead of renewing our GIA membership. Use the upcoming year to explore whether HRA is beneficial to MBRF's work.

Resources

- Slide deck: HRA overview ([recommended](#))
- [Participating HRA member organizations](#)
- [HRA Members Meeting Agendas](#)

Getting the Most Out of Your HRA Membership

Jenna Hicks, PhD; Assistant Director

Christine Riordan, PhD; Executive Director

Health Research Alliance

Maximizing the Impact of Research to Improve Human Health

HRA's Core Values



- **Impact:** We enable individual organizations and the research community collectively to enhance the effectiveness of biomedical research.
- **Collaborate:** We communicate; share information, experiences, and best practices; and work together to achieve our shared goals.
- **Innovate:** We identify, aggregate, and share valuable resources or foster innovative approaches, when needed, to address challenges in biomedical research.



Check out [HRA's Strategic Plan](#) for more information!

Who is HRA?

Christine Riordan, PhD
Executive Director



Jenna Hicks, PhD
Assistant Director



HRA's members are **115+** nonprofit, nongovernmental funders of biomedical and health research

**Private
Foundations**

**Public
Charities**

**Professional
Societies**



Check out HRA's [Member Profiles](#) (public) or the [Organizational Directory](#) (members-only access) page for more info about HRA member organizations!

HRA Activities and Events

**Learning
Communities**

**Members
Meetings**

**Professional
Development**

HRA Activities and Events

Learning Communities



Read more about
[HRA's Learning Communities](#)

- Interest-based groups meet virtually throughout the year
- Co-chaired by members of the HRA community, and open to all HRA members
- Open discussions, presentations from external experts and HRA members, working sessions, and more

[Artificial Intelligence](#)

[Diversity, Equity & Inclusion](#)

[Grants Administration](#)

[Misconduct & Ethics](#)

[Open Science](#)

[Program Evaluation](#)

[Registry & Biorepository](#)

[Research Workforce](#)

[Therapeutic Development](#)

Members Meetings

- Twice annual meetings (one hybrid and one virtual)
- Provide opportunities to learn about relevant topics from other HRA members and external speakers
- Create connections across the HRA community – a great networking opportunity!



Read more about
future and past
[HRA Members
Meetings](#)



The [Fall 2025 HRA Members Meeting](#) is November 19-20 in Alexandria, VA and online!

Professional Development



Read more about HRA's [Professional Development Program](#)

- Skill development and networking opportunities available throughout the year
- Workshops led by expert facilitators (virtual sessions, and in-person at the Members Meeting)
- [Peer Circles](#): Small groups of HRA members in similar career roles meet to discuss professional challenges and interests



Peer Circle signups will open again in the Fall!

**Community-
Created
Resources**

Listserv

Platforms

**Bias
Mitigation
Training**

Community- Created Resources

- Archive of community call recordings, slide decks, and call materials
- Surveys and data analyses (e.g., [Grants Management System survey](#), [DEI survey](#))
- Educational materials like the [Grants Administration Handbook](#) and policy/agreement language examples (e.g., [grant agreement language](#), [Open Science policies](#))



Browse [HRA's online resources](#)

A large, light blue circle with a subtle drop shadow, containing the word "Listserv" in a bold, blue, sans-serif font.

Listserv



Read more about
[HRA's listservs](#)

- Email listservs allow HRA members to share and request information from the HRA community
- Three listserv channels:
 - **Info**: Only HRA members can subscribe and post; for sharing information about events, and asking questions
 - **Jobs**: Only HRA members can post, anyone can subscribe; for posting open positions at HRA member organizations ([Click to subscribe to Jobs](#))
 - **RFA/RFP**: Only HRA members can post, anyone can subscribe; for posting open funding calls ([Click to subscribe to RFA/RFP](#))

Platforms



Read more about
[HRA's Platforms](#)

[HRA Analyzer](#)

- Database of grants made by HRA member organizations
- Powered by Dimensions
- Available data: Grant title, ID, abstract, \$ amount, year(s), funder, awardee(s), research categories

[HRA Open](#)

- Promotes open access to science by allowing awardees to:
 - Link publications and other research outputs to their grants
 - Deposit publications in PubMed Central (open access) through the NIH Manuscript Submission System

Bias Mitigation Training



Check out HRA's
[Bias Mitigation in
Peer Review
Training Resources](#)

Training module that covers:

- **Basics of Bias:** Definition of bias, including types of bias and different manifestations of bias
- **Bias in Peer Review:** How bias can impact the peer review process
- **Strategies for Mitigating Bias:** Literature-informed, actionable, practical strategies that can mitigate bias during the peer review process

Multiple versions
are available!

Asynchronous

Facilitator Toolkit

Program Staff



Reviewers



Questions?



<https://www.healthra.org/>



Jenna Hicks, PhD; Assistant Director

jenna@healthra.org

Christine Riordan, PhD; Executive Director

christine@healthra.org

From: [Barker, Craig](#)
To: [Cianciotto, Melanie](#); [Roczniak, JP](#)
Cc: [Amy Porter](#)
Subject: RE: [EXTERNAL] MBRF Match
Date: Thursday, June 26, 2025 11:46:33 AM

External Sender

Caution: Look for phishing red flags before clicking external links and attachments.

Dear Melanie:

Please excuse my jumping into this email. The Foundation made the transfer from its unrestricted funds this week, so our \$5MM matching obligation has been fulfilled.

This will be included/reflected in the June 30th Endowment report, and account statements, that you will receive in the fall.

Thank you for your patience during this process, and please do not hesitate to reach out to me directly if you have any additional questions.

Best wishes,

Craig

From: Cianciotto, Melanie <Melanie.Cianciotto@truist.com>
Sent: Thursday, June 26, 2025 6:44 AM
To: Roczniak, JP <JP.Roczniak@uafoundation.org>
Cc: Barker, Craig <Craig.Barker@uafoundation.org>; Amy Porter <aporter@mcknightbrf.org>
Subject: [EXTERNAL] MBRF Match

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Truist Data Risk Classification: [-Public-]

Good morning, JP,

I hope you are doing well. I am preparing for the upcoming MBRF Finance Committee meeting and wanted to reach out to get an update on the match. It was my understanding the unmatched balance was \$21,463.06 as of March 14, 2025, and that If the UA Foundation did not receive any unrestricted gifts between March 14, 2025, and June 30, 2025, you would use other unrestricted funds to pay the remaining portion. Can you please provide me with an update early next week so that I may share it with the MBRF Finance Committee?

Please let me know if you have any questions.

Thank you,
Melanie

Melanie Cianciotto, CTFA

Director

Client Manager /Truist

Foundations and Endowments Specialty Practice

333 S. Garland Avenue, 17th Floor, Orlando, FL 32801

Mail Code 886-73-17-50

Office: 407-237-4485 / Mobile: 321-228-6578/ Fax: 844-329-6323

melanie.cianciotto@truist.com

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